



POSITION DESCRIPTION: Set Builder

HOURS: Estimated Minimum 50 hours/production

General Accountabilities

The set builder is responsible for building the set and is responsible to the set designer

Specific Duties

- Interpreting the set designer's drawing into the reality of a set
- Building scenic elements
- Managing and directing the building crew
- Attending production meetings
- Attending rehearsals as needed
- Attending load-in and set-up
- Working within a budget
- Attending a post-production meeting to review to discuss what went well and what could be improved, as input to a Post-Production Report coordinated by the Producer.